



# Town Hall BLC Class





# Agenda

1. Required documents
2. Packing List
3. Travel Authorization
4. Outlook 365 / Blackboard Enrollment
5. BLC Reporting
6. Graduation
7. BLC Points of Contact



# Required Documents





# Required Documents

- REQUIRED DOCUMENTS FOR ATTENDANCE:

1. Pre-Execution Checklist v9.1
2. DA Form 705 from last passing ACFT within 6 Months of report date
3. DA Form 5500/5501
4. Generic travel authorization form  
(not required for Soldiers stationed on Tower/Rose Barracks/All Camps within Grafenwoehr Training Area/Hohenfels)
5. If SOCOM and MEDCOM students do not have NIPR access, include a DD 2875, a template and instructions are attached.

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- Soldiers missing paperwork will have **72 hours** from the start date to correct deficiencies. Soldiers that do not fix these deficiencies will be recommended for dismissal from the course.
- Paperwork needs to be submitted by the respective School NCOs to: <https://forms.osi.apps.mil/r/DQPeVF1343>
- **Retain digital copies of your documents available to you in your email**
- Paper copies are not required but they are encouraged as an alternative plan in the event paperwork is lost digitally.



# Packing List







# Packing List

- USAREUR-AF Soldiers will have **100%** of the BLC Packing List
- Soldiers enrolled in BLC with packing list deficiencies will have **72 hours** from the start of the course to fix any deficiencies. Soldiers that do not fix these deficiencies will be recommended for dismissal from the course. Sponsors can bring missing packing list items to staff duty **after 1800 in duty uniform each day** within the first 72 hours. Sponsors will need to label the items with name, company and classroom.
- Clean, Non-faded, and serviceable Army Combat Uniforms are the only authorized uniform. No FRACU are authorized while attending BLC. **Only RAF Soldiers are authorized to wear FRACU.**
- ONLY** rotational Soldiers will have exemptions for specific items on the Packing List and they are annotated.
- ASU/ AGSU is removed from packing list for ALL Soldiers**
- All, including RAF, Soldiers MUST have a beret for graduation and full-color unit patches.**
- There is civilian attire (item 31) and Business Casual (item 32) listed on the packing list; they are separate, civilian clothes will be used for Commandants Time and Business Casual for public speaking presentation**
- Pre-Execution Checklist Ver 9.1**



Updated 25 March 2024

| #  | Equipment Description                            | Req   |
|----|--|-------|
| 1  | ID Card  | 1 EA  |
| 2  | Tag, Identification W/Chain                      | 1 SET |
| 3  | Kit, Personal Hygiene (w/Articles)               | 1 SET |
| 4  | Watch  | 1 EA  |
| 5  | Towel  | 2 EA  |
| 6  | Washcloth  | 2 EA  |
| 7  | Shoes, Shower                                    | 1 PR  |
| 8  | Lock, Key or Combination                         | 2 EA  |
| 9  | ACU / OCP (see note 3)                           | 4 EA  |
| 10 | Set, Velcro nametag w/US Army (unless sewn on)   | 2 EA  |
| 11 | Set, Velcro US Flag                              | 2 EA  |
| 12 | Set, Velcro Rank (unless sewn on)                | 2 EA  |
| 13 | Set, Velcro Unit patch                           | 2 EA  |
| 14 | Cap, Patrol w/nametag and rank                   | 1 EA  |
| 15 | Belt, Riggar, Coyote                             | 1 EA  |
| 16 | Undershirt, Coyote                               | 7 EA  |
| 17 | Brassieres (if applicable)                       | 7 EA  |
| 18 | Socks, Boot green/ black/ tan                    | 7 PR  |
| 19 | Boots Combat, Coyote                             | 2 PR  |
| 20 | PT gloves  | 1 SET |
| 21 | Black Cap, Synthetic Micro fleece (PT hat)       | 1 EA  |
| 22 | APFU Jacket                                      | 1 EA  |
| 23 | APFU Trousers                                    | 1 EA  |
| 24 | APFU T-shirt (long sleeve)                       | 2 EA  |
| 25 | APFU T-shirt (short sleeve)                      | 2 EA  |
| 26 | APFU Trunk (serviceable w/liner)                 | 2 EA  |
| 27 | Socks, Athletic white/black                      | 7 PR  |
| 28 | Running Shoes                                    | 1 PR  |
| 29 | Beret, Black (w/DUI) - Graduation Requirement    | 1 EA  |
| 30 | Full Color Unit Patch - Graduation Requirement   | 1 EA  |
| 31 | Civilian attire, casual wear                     | 1 SET |
| 32 | Business casual                                  | 1 SET |
| 33 | Bag, Duffel                                      | 1 EA  |
| 34 | Rucksack   | 1 EA  |
| 35 | Bag, Barracks                                    | 1 EA  |
| 36 | Bag, Waterproof                                  | 1 EA  |
| 37 | RFI Ballistic Glasses with Inserts if prescribed | 1 SET |
| 38 | Assault Pack                                     | 1 EA  |
| 39 | Advanced Combat Helmet Assembled w/Cover         | 1 EA  |

## 7th Army Noncommissioned Officer Academy Inventory Checklist Basic Leader Course



| #   | Equipment Description                                    | Req    |
|---|--|--------|
| 40  | 30 Round magazines, (M16/M4)                             | 7 EA   |
| 41  | Ear Plugs, w/case  | 1 EA   |
| 42  | Gloves, Tactical - green/black Army issued               | 1 SET  |
| 43  | Camel Back (OCP) - or - canteen w/ carrier               | 1 EA   |
| 44  | Sleeping system (complete)                               | 1 SET  |
| 45  | Wet Weather Top + Bottom                                 | 1 SET  |
| 46  | Compass, Lenticular (Unit supply) NSN 6605-01-198-6971*  | 1 EA   |
| 47  | Protractor, 1:50,000 Scale (Square only) GTA# 05-02-012* | 1 EA   |
| 48  | Whistle (For Safety / Land Navigation / PRT)*            | 1 EA   |
| 49  | Pens, Black Ink  | 1 PK   |
| 50  | Notebook   | 2 EA   |
| 51  | Kit, Cleaning M16 or M4 (Complete)                       | 1 EA   |
| 52  | TAPS - or - FLC w/ mag pouches*                          | 1 EA   |
| 53  | Face paint   | 1 EA   |
| 54  | Green chem light (night land nav)                        | 2 EA   |
| 55  | Blank Firing Adapter (yellow)                            | 1 EA   |
| 56  | Flash Light w/ red lens - or - headlamp red lens         | 1 EA   |
| 57  | PT/ sleeping mat   | 1 EA   |
| 58  | Permanent Markers, Fine Point (MAP)                      | 1 PK   |
| Seasonal Items *REQUIRED FROM 30 SEPTEMBER THRU 30 APRIL*<br>(see note 5) |  |        |
| 59  | Cold weather Top + Bottom                                | 1 SET  |
| 60  | ECWCS Undershirt (Silk)                                  | 1 EA   |
| 61  | ECWCS Undershirt (Waffle)                                | 1 EA   |
| 62  | ECWCS Drawers (Silk)                                     | 1 EA   |
| 63  | ECWCS Drawers (Waffle)                                   | 1 EA   |
| 64  | Fleece Jacket  | 1 EA   |
| 65  | Neck Gator*  | 1 EA   |
| 66  | Cold weather gloves                                      | 1 SET  |
| SUGGESTED ITEMS   |  |        |
|   | Pencils  | 1 EA   |
|   | 3 x 5 Cards  | 1 PK   |
|   | Ziplock Bags, Large                                      | 1 EA   |
|   | Laundry Detergent (Liquid)                               | 1 BX   |
|   | Insect Repellent   | 2 CANS |
|   | Sunscreen 8oz  | 1 BTLE |
|   | Water Bottle (sealable)                                  | 1 EA   |
|   | Red pens   | 1 PK   |
|   | Underwear  | 7 EA   |

## Business Casual

### Female Dress Codes



[www.cateringonthemove.com.au](http://www.cateringonthemove.com.au)

### Male Dress Codes



[www.cateringonthemove.com.au](http://www.cateringonthemove.com.au)



# Travel Authorization

- DD Form 1610 is no longer supported for printing from DTS.
- Soldiers must have the generic travel authorization form available to print from DTS.
- This will not apply to Soldiers assigned to Grafenwoehr/Vilseck/Hohenfels Training Area (GTA/HTA).
- Soldiers not able to provide this within 72 hours of the start of the course will be released from the course and return to their unit.





# Outlook365 / Blackboard Enrollment

- To address the A365 problems, HQDA has implemented Google Workspace for the E1-E4 population. To include Google Docs, sheets, and slides that can be exported to word, excel, and PowerPoint. Once junior enlisted is promoted to Sergeant E-5 or as needed at duty assignments, A365 accounts can be requested for soldiers by their units.
- This is the 7th Army student registration link for Blackboard:  
<https://armyusms.tradoc.army.mil/students/NCOLCOE/addUser.asp?sT=6123>
- The students will click on the link, sign in with their CAC, and fill out the registration form.
- The form will automatically fill out the student's information from their CAC. If the students do not have access to their military emails, please have them enter their personal emails in that field. (That e-mail is where they will receive their username and password for Blackboard.)



# Soldier Profiles





# Profiles

- The only temporary profiles accepted at the NCOA are shaving
- Post-partum Soldiers will be exempt from screening for compliance with AR 600-9 for 365 days after the end of pregnancy
- The ACFT is a graduation requirement. Post-partum Soldiers must waive their physical restrictions upon accepting a seat at BLC using the Consent to Train MFR located in the Pre-Execution Checklist.
- A memorandum from the Soldier's PCM stating the date the pregnancy ended is required and they must be off temporary profile.
- IAW Army Directive 2022-06 post-partum Soldiers are not required to attend PME within 365 days. Their attendance is voluntary and must meet all physical requirements for graduation to include ACFT.



# BLC CLASS





# Report Day

- Soldiers not stationed at Tower/Rose Barracks are allowed billeting the day prior to report day **NO EARLIER THAN 1800.**
- First formation will be 0700 in front of building 3444 in ACUs for all ATRRS reserved Soldiers
- ATRRS Reserved Soldiers who report after 0700 will be dis-enrolled from BLC and recorded as a **"NO SHOW"**
- Soldiers will conduct a layout and complete in-processing on report day.
- The NCOA DFAC will be open for Lunch and Dinner
- DFAC will not be open until report day
- Sponsors need to remain outside the fence of BLC until the roll call and initial In-processing has been completed.
- Sponsors will not be provided billeting



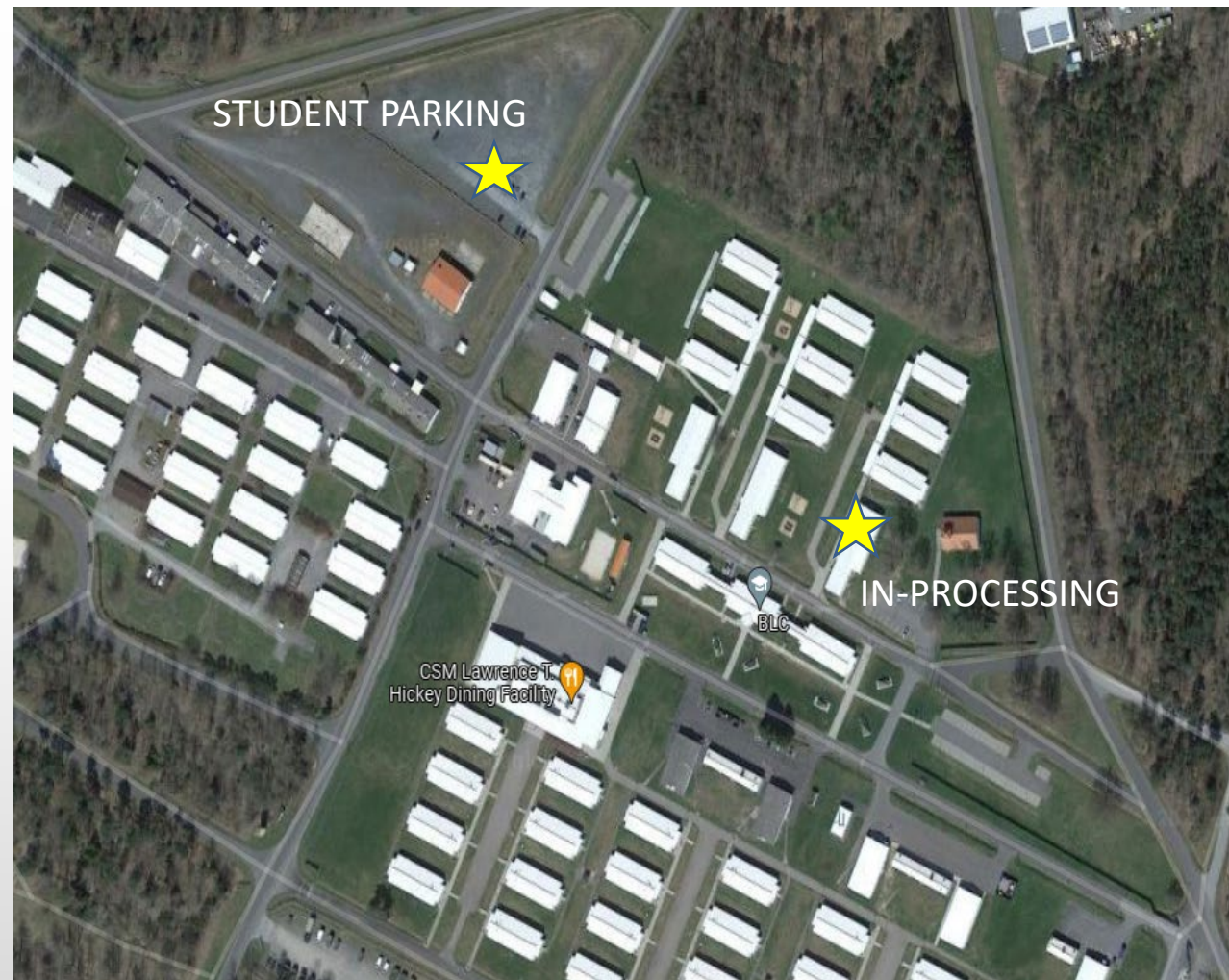




## Walk-Ons

- Walk-ons will be accepted at **0930** if seats are available, formation in front of building 3444 in ACUs
- All walk-ons need to have a copy of their Soldier Talent Profile in formation.
- Soldiers will conduct a layout and complete in-processing

Note: The **BLC class roster is finalized after walk-on Soldier registration**. If you experience travel delays or late arrival, notify the NCOA immediately or before travel. Failure to notify with result in SM being a **“NO SHOW”**





# AR 600-9 SCREENING

- Screening will occur within the second week of the course after the ACFT
- Soldiers scoring 540 points on the ACFT with a minimum of 80 points for each event will only complete the administrative data and height/weight on the DA Form 5500/5501 and are exempt from taping
- All other Soldiers will be screened using the One-Site Tape Test
- If a Soldier fails the One-Site tape tests, they may request a supplemental body fat assessment. The NCOA will schedule a supplementary assessment, if reasonably available with AFWC.
- A supplementary Body Fat Assessment consists of a DA5500/5501 filled out by the agency proving the assessment and the official agency results of the assessment. (supplementary assessment within 30 days of BLC start date are acceptable)



# BLC GRADUATION







## Graduation

**Time: 1000**

**Locations:**

**NOV-APR at Tower Barracks Theater**

**MAY-SEP at NCOA Parade Field** (location will change to Tower Barracks Theater during inclement weather conditions)

- Uniform is OCP with beret and full color unit patches for graduates
- Units and friends/family are encouraged to attend.
- Uniformed Service members will be required to wear head gear (No fleece caps)
- Soldiers will need to return to the NCOA following the ceremony to collect their bags
- Buses should be scheduled to pick up Soldiers from the NCOA NET 1200





# BLC POCs

## Chief Instructor-

SFC Thompson, Michael  
michael.j.thompson3.mil@army.mil  
569-0450

## NCOA Operations NCOIC-

SFC McElfresh, Sonia  
sonia.j.mcelfresh.mil@army.mil  
569-0413

## BLC Branch Chief-

SFC Pureco, Daniel  
daniel.pureco.mil@army.mil  
569-0409

## Academic Records-

SSG Cole, Justin  
justin.m.cole.mil@army.mil  
569-0414

**RESERVATIONS/CANCELLATIONS/DEFERMENTS ARE NOT HANDLED AT THE NCOA. PLEASE COORDINATE THROUGH YOUR MSC WITH USAREUR-AF G3/7 FOR ANYTHING RELATED TO BLC SLOTTING.**